

Chief Executive's Office

Chief Executive: N.M. Pringle

**To: All Members of Cabinet:
Councillors:
R.J. Phillips (Leader)
Mrs. L.O. Barnett
P.J. Edwards
Mrs. J.P. French
G.V. Hyde
J.C. Mayson
D.W. Rule, MBE
R.V. Stockton
D.B. Wilcox
R.M. Wilson**

Your Ref:

Our Ref: NMP/CD

Please ask for: Mr. N.M. Pringle

Direct Line/Extension: (01432) 260044

Fax: (01432) 340189

E-mail: npringle@herefordshire.gov.uk

28th August, 2003

Dear Councillor,

**MEETING OF CABINET
THURSDAY, 4TH SEPTEMBER, 2003 AT 2.00 P.M.
COUNCIL CHAMBER, BROCKINGTON, 35 HAFOD ROAD, HEREFORD**

AGENDA (03/13)

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest by members in respect of items on this agenda.

3. NOTES OF CABINET MEETING HELD ON 21ST AUGUST, 2003 (03/12)

To receive the notes of Meeting (03/12) held on 21st August, 2003. *(Cabinet Members only and notes to be tabled at meeting)*

4. TREASURY MANAGEMENT ACTIVITIES 2002/03

To note the Council's Treasury activities for the period 1st April, 2002 to 31st March, 2003. *(Pages 1 - 16)*

5. AUDIT SERVICES ASSURANCE REPORT 2002/03

To receive a report on Audit Services activity during the year 2002/03. *(Pages 17 - 34)*

6. BUDGET MONITORING 2003/04

To note the position with regard to the revenue budget monitoring for programme areas in 2003/04. (Pages 35 - 40)

7. CAPITAL PROGRAMME MONITORING 2003/04

To note the position as at 31st July, 2003 with regard to the Capital Programme for 2003/04. (Pages 41 - 48)

Yours sincerely,

A handwritten signature in black ink, appearing to read "Neil Pringle". The signature is written in a cursive style with a large, stylized initial "P".

N.M. PRINGLE
CHIEF EXECUTIVE

Copies to: Chairman of the Council
Chairman of Strategic Monitoring Committee
Vice-Chairman of Strategic Monitoring Committee
Chairmen of Scrutiny Committees
Group Leaders
Directors
Herefordshire Commercial Services Manager
County Secretary and Solicitor
County Treasurer